**Guam Service Learning Project Contributor Form:**

Please type in your answers in all the numbered fields right after the colon. Do not bold or underline any text. Save the completed form as a Word document. Use this format: GSLproject (then add an identifier, such as the name of the project or your last name.). For example: GSLprojectcommunitygarden or GSLprojectaoki. Contact me at [guamservicelearning1@gmail.com](mailto:guamservicelearning1.com)if you need help with anything.

1. **Name of Project:**
2. **Possible Hours:**
3. **Categories:** Type yes or y next to any and all that are relevant.

* **Animal Welfare:**
* **Citizenship and Civic Engagement:**
* **Education and Literacy:**
* **Emergency Preparation and Response:**
* **Environment and Sustainability:**
* **Health and Wellness:**
* **History and Culture:**
* **Homelessness and Poverty:**
* **Military and Veterans:**
* **Peace and Kindness:**
* **Senior Citizens:**
* **Social Justice:**

1. **Select School** (Is your project limited to students from a certain school or schools? If yes, type yes or y after the school or schools. If open to all schools, see #5. If project is limited to a certain teacher, please indicate that in the project description in #10):

* **George Washington High School:**
* **Guam Community College:**
* **J.P. Torres Alternative School:**
* **John F. Kennedy High School:**
* **Okkodo High School:**
* **Simon Sanchez High School:**
* **Southern High School:**
* **Summer School:**
* **Tiyan High:**
* **UOG:**

1. **Open to All Schools** (If yes, type yes or y here)**:**
2. **Project Start Date** (This is the actual date the project will start. It will not appear on the website unless you include it in your description.):
3. **Project End Date** (This is the actual date the project will end. It will not appear on the website unless you include it in your description. Project will be moved to past projects on this date.):
4. **Project Sign Up Start Date** (This is the date you want sign-ups to begin. This is the date the project will appear on the website.):
5. **Project Sign Up End Date** (This is the date this project will be removed from Find Projects page on the website and moved to Ongoing Projects. This field is for admin information only and will not appear on the website):
6. **Brief Description** (One or two sentences about the project that will show in the Projects listing page. Make this an inviting description that will draw students to read more. Remember you are writing to students.):
7. **Long description** (You can add a few more sentences to further describe your project. It will appear together with text in #9, 11, 12, 13, and 14. You can choose not to have a long description.):
8. **Preparation Instruction** (What do students have to do in order to prepare in advance for the activity? Remember you are writing to students, giving them directions as to how to prepare for the activity.)
9. **Activity Instruction** (What is the actual service learning activity? Remember you are writing to students, telling them what the activity is.):
10. **Reflection Instruction** (Students are required to do a reflection in some form that shows that they learned something from the service activity. What do you want students to think about and reflect on as a result of doing this activity? Remember you are writing to the students.):
11. **Learning Standards/Objectives** (What are your objectives? What are the specific learning standards that are being addressed? There is a standards link on the About tab on the home page. You can also look at other projects to see if there are similar standards you can copy. If you need help, submit anyway, and we will assist.):
12. **Contact Person Details:**  
    **Name:**   
    **Phone:**   
    **Email Address:**
13. **Organization/Agency/Business Name:**
14. **Keyword search** (Think of words that will help the user find your project by entering one of these keywords.):